

VEHICLE DECLARATION MANUAL

- 1- When the commodity code (box 33) for vehicle is inserted to the declaration a new tab named “Vehicles” will be activated on the bottom of the main form in between Scan.Doc and S.A.D. View as shown below.

The image shows a customs declaration form with several sections. A red box labeled '1' highlights the '33 Commodity code' field, which contains '87021000'. A red arrow points from this box to the 'Vehicles' tab in the bottom navigation bar, which is also highlighted with a red box. Other tabs include 'S.A.D.', 'Val. Note', 'Asmt. Notice', 'Info. Page', 'Scan. Doc.', 'S.A.D. View', and 'Pre-Valuation Form'. The form also contains fields for '31 Packages and description of goods', '32 Item No', '34 Cty. orig. Code', '35 Gross mass (kg)', '36 Prefer.', '37 PROCEDURE', '38 Net mass (kg)', '39 Quota', '40 B/L or AWB / Previous document', '41 Supplementary units', '42 Item Price', and '43 V.M. code'.

- 2- Select SAD-Val. Note tab scroll down to “Additional Information column you will find a red line near quantity.

The image shows the 'Additional information' section of the 'Val. Note' tab. A red box labeled '2' highlights the 'Val. Note' tab in the bottom navigation bar. A red arrow points from this box to the 'Quantity' field in the 'Supplementary value 1' row, which is also highlighted with a red box. The 'Additional information' section contains fields for 'Supplementary value 1', 'Supplementary value 2', and 'Market value', each with sub-fields for 'Code', 'Name', 'Rate', 'Per', 'Basis', and 'Amount'.

3- Insert the item quantity according to “UnitNo” on SAD box 31

31 Packages and description of goods	Unit numbers and price - Number and kind UnitNo&Price 1.0000	32 Item 1
packing	1.0000 NMB	1.0000 NMB
Nbr & Type	1 PK	
Package		
Brand/Model/Size	MAZDA DEMIO	
	1290CC 5PAX	
	MOTOR VEHICLES, FOR TRANSPORT OF >=10 PERSONS, WITH DIESEL/SEMI-DIESEL ENGINES	
Description Of Goods	USED DAMAGED MAZDA DEMIO CAR	

Additional information			
Supplementary value 1	Code	Name	Quantity
	MVH	Motor Vehicle	1.0000
Supplementary value 2	Code	Name	Quantity
Market value	Rate	Per	
	Basis	Amount	

S.A.D. Val. Note Asmt. Notice Info. Page Scan. Doc. Vehicles S.A.D. View Pre-Valuation Form

4- An SAD-Vehicles will be viewed when clicked to “Vehicle” tab from the set of tabs on the bottom of main form.

SAD - Vehicles

Customs Office
00AP HULHULE PORT

Model	Customs reference	Declarant reference	Assessment reference	Nbr of Items
IM 4		2019	/	1

Declarant
C8888

MALDIVES CUSTOMS SERVICE

Item	Chassis No.	Engine No.	Fuel type	Eng Cap.	Color	Year	Brand	Model
------	-------------	------------	-----------	----------	-------	------	-------	-------

S.A.D. Val. Note Asmt. Notice Info. Page Scan. Doc. Vehicles S.A.D. View Pre-Valuation Form

- 5- Fill the vehicle information required on the SAD-Vehicles Page.
- 6- Click the "Page" shown as below. By clicking the page.
- 7- The list of vehicles will be shown below.

Item	Chassis No.	Engine No.	Fuel type	Eng Cap.	Color	Year	Brand	Model
1	DJ3FS-523195	523195001	DIESEL	1290	SILVER	2018	MAZDA	DBA-DJ3FS

Note: If the quantity is more than 1 for any item, keep on adding all the information of the vehicles according to that particular items quantity.

Prepared by: Valuation and Documentation Section (31st January 2019)